



FINAL MINUTES

Wheaton-Glen Ellyn AAUW Board Meeting

August 12, 2020

IN ATTENDANCE (via Zoom): Janet Arden, Donna Jean Simon, Maureen Sheehan, Frankie Robinson, Tracy Kline, Jean Lindsey, Nancy Possinger, Ewa Bacon, Mary Sue Brown, Fran Kravitz, Susan Levy-Creed, Kathleen McCullough, Carolyn Oesterle, Jane Palmer, Patricia Spence, and Patricia Bernhold

CALL TO ORDER

Co-President Janet Arden called the meeting to order at 7:07 p.m.

APPROVAL OF MINUTES

Secretary Tracy Kline presented the June 11, 2020 minutes. Carolyn Oesterle moved to approve the minutes as written. Maureen Sheehan seconded the motion, and the motion passed unanimously.

OFFICER AND CHAIR REPORTS

Treasurer Maureen Sheehan shared that Jane Palmer and she had been working on incorporating the information discussed at the budget meeting into the budget ledger. She reported that nothing out of the ordinary, financially, had occurred in July. Treasurer Sheehan shared that as of July 31, 2020, 91 members had paid their dues and that they had budgeted for 115 members. According to her records, the Branch currently has 103 members. During the month of July, there was one unrestricted donation of \$25. There was also a \$4.50 bank fee about which Maureen will be following up. Additionally, there was a \$350 refund from the LunaFest organization.

Membership Co-Vice Presidents Jean Lindsey and Nancy Possinger both thanked Jane Palmer for her help with the membership brochure, and they also thanked Maureen Sheehan for her assistance with several of their endeavors. They reported that the Branch currently has 103 members. Membership Co-Vice Presidents Lindsey and Possinger shared that they have forwarded the membership brochure to Co-President Donna Jean Simon for her review. It was

noted that the dues of lifetime member, Maurlea Babb, should be automatically renewed. Maureen Sheehan will follow through on how Maurlea's status is noted in the treasurer's records.

Note- At 7:28 p.m., the Zoom meeting function was automatically ended, and the meeting was suspended until 7:35 p.m. at which time Board members rejoined the meeting via a renewed Zoom connection.

Program Vice President Frankie Robinson reported that she and several other members met on August 10, 2020 to discuss the upcoming year's tentative program. It is as follows:

September 2, 2020- Gwen Henry, DuPage County Treasurer, will address members via Zoom

October 3, 2020- Independently, members will view a webinar on the topic of diversity. Members will then gather in small groups at various members' homes in outdoor settings to discuss the content of the webinar. The small group gatherings will be conducted at a variety of times so members will be able to choose the time that works best for them.

November 7, 2020- Wine, Whine, or Win- After the November 3rd elections, members will gather in small groups at various members' homes in outdoor settings to discuss the results of the elections. The small group gatherings will be conducted at a variety of times so members will be able to choose the time that works best for them.

December 2020 (specific date and time TBD)- In place of the Winter Banquet, Glen Ellyn or Wheaton civic representatives will provide information to members regarding current events. Possible representatives include Terra Costa Howard of Glen Ellyn or Amy Grant of Wheaton. Susan Levy-Creed shared that the fellowship speakers are not getting back to her regarding their availability for a December event.

January 2021- TBD

February 3, 2021- A presentation on African-American women in history will be conducted.

March 3 or 6, 2021- Jennifer Kelley, College of DuPage professor, will provide a presentation on social justice via Zoom.

April 7, 2021- A presentation on supporting members of the LBGTQ community will be conducted.

May 2021- LunaFest will be held. Events related to the 65th anniversary of the Branch might be conducted. There was also discussion on organizing a virtual viewing of the Ruth Bader Ginsberg exhibit at the Illinois Holocaust Museum.

Program Vice-President Robinson emphasized that encouraging people to interact as safely as possible is a main goal of this year's program planning. Jean asked members for their help in recruiting people for membership since members will not be meeting in person. It was pointed out that the Zoom format is appreciated by many members who feel that it is a safe alternative that still allows them to interact with Branch activities. Program Vice-President Robinson stated that she would send out step-by-step instructions regarding how to connect to Zoom to members. Patricia Bernhold shared that it would be helpful to have people available to help members who may need individual assistance in order to manage the technology associated with Zoom.

Book Sale Committee Chair Ewa Bacon reported that if the COVID19 infection rate is 3% or below on October 1, 2020, the Book Sale will go forth on October 28, 2020. If the infection rate is above 3%, the Book Sale will move to May 2021.

Community Relations Chair Mary Sue Brown reported that she has not had any contact with any community groups lately. She plans to reconnect with groups when things open up.

Fundraising Walk Chair Carolyn Oesterle reported that this year's Walk will be on September 11, 2020 at 9:00 a.m. at Hidden Lake in Glen Ellyn. Fundraising Walk Chair Oesterle will send an email to all members regarding the Walk and will also submit an article to *Twigs*. She asked about where the money that is raised by the Walk should go. It was suggested that this topic could be readdressed during the discussion of the budget during New Business.

Carolyn asked about the Winter Banquet and if it needed to be cancelled. Carolyn moved that the Winter Banquet 2020 be cancelled. Mary Sue Brown seconded this motion, and it passed unanimously.

Educational Opportunity Funds Chair Susan Levy-Creed reported that people are not wanting to commit to future obligations due to the uncertainty of our current times.

Newsletter Editor Kathleen McCullough reminded members that the deadline for submitting information to *Twigs* is always the 15th of the month. She also reported that guidelines for submittals have been sent out.

Public Policy Chair Patricia Spence reported that members will be able to attend candidate forums that are being sponsored by the League of Women Voters.

STEM Coordinator Fran Kravitz reported that she is working on the final proof describing "Science Girls on the Go" for *Twigs*. She also shared that the second "Science Girls on the Go" box has been erected, and it is currently featured on the Branch's Facebook page. She is going to ask Amanda Borneman to help her with reaching out to schools and other community venues

in order to publicize “Science Girls on the Go”. She believes that the Branch should wait a couple of months before erecting more boxes.

Note- At 8:09 p.m., the Zoom meeting function was automatically ended, and the meeting was suspended until 8:12 p.m. at which time Board members rejoined the meeting via a renewed Zoom connection.

Website Chair Jane Palmer requested that when members send information to *Twigs*, they should then send the same information to her so she can post it on the website.

OLD BUSINESS

Co-President Arden stated that she would provide an update of old business in the newsletter.

NEW BUSINESS

Treasurer Maureen Sheehan reviewed the proposed 2020-21 budget. Please see the attached document for specific details.

During the course of the review, the following discussion points were raised:

\$350 has been budgeted for the Directory. Members emphasized the importance of keeping the Directory current. Some members felt that we may need to migrate to an online version of the Directory. Other members reminded the Board that there was significant resistance to this idea in the past.

Fran raised a concern about there being no funding budgeted under STEM Coordinator. It was explained that \$1800 has been budgeted for STEM activities under the Community Action Projects fund.

Co-President Simon reminded everyone to submit their expenses to the treasurer for reimbursement. If members want to make a donation to the Branch, they should do that through a separate donation process- not by withholding their expenses for reimbursement. When members withhold their expenses, the Branch is not able to determine what the true operating costs are for the Branch.

Carolyn raised the point that funds from the Fall Walk have been donated to different funds in the past including the Eleanor Roosevelt fund. Carolyn wants to make sure that the funds raised from the Fall Walk are donated for a specific charitable purpose. It was shared that the Board had previously approved that the Fall Walk funds should go to the Educational Opportunities Fund.

Income for the Book Sale is projected to be \$6550.00. Expenses for the Book Sale are projected to be \$4942.00. Therefore, net income from the Book Sale is projected to be \$1608.00

Income for LunaFest is projected to be \$8600.00. Expenses for LunaFest are projected to be \$3005.00. Therefore, net income from LunaFest is projected to be \$5595.00.

Carolyn shared a concern about the projected net income from the Book Sale only being \$1608.00. In response to this concern, it was clarified that the book locker rental contract is a 12 month contract. Therefore, this contract will not result in additional expenses for the Branch during the upcoming year. Additionally, Jane explained that when the proposed budget was developed, income projections were made in a conservative manner, and expense projections were over estimated. Patricia Spence pointed out that the Branch will need to get rid of its inventory of books regardless of decisions that are made about the Book Sale.

Carolyn moved that the 2021-22 budget be approved with the understanding that the Fall Run/Walk Fundraiser line item be moved to the Educational Opportunity Fund. Susan Levy-Creed seconded this motion, and it passed unanimously.

ANNOUNCEMENTS

Co-President Arden stated that an email will be sent to the Branch providing members with details regarding the budget voting process.

Co-President Simon asked how many Board members were planning on working at the Book Sale in October. Two to three people indicated that they would be willing to work at the Book Sale in October. There was some discussion regarding how the Book Sale would operate if many members did not feel comfortable being in public. It was decided to discuss this issue in more detail as the date of the Book Sale comes closer.

Susan Levy-Creed moved to adjourn the meeting. Carolyn Oesterle seconded the motion, and the motion was unanimously approved.

The meeting was adjourned at 8:40 p.m.

Next Board Meeting: September 9, 2020 at 7:00 p.m. via Zoom