



Wheaton-Glen Ellyn Branch, NFP

## BOARD MEETING AUGUST 10, 2022

Location: Mary Sue Brown's home and Zoom

### CONTENTS OF BOARD PACKET

The following items were distributed by the Secretary to the Branch Leadership team prior to the meeting: Agenda and Zoom link, Minutes from June 8, 6/30 Financial Report and the Branch Calendar. The following reports were sent in separate emails: 2022-23 List of Officers and Chairs, Book Sale Report, Proposed Budget, Policy Handbook Update and the Diversity Report (Abercrombie and Fitch).

### IN ATTENDANCE:

Voting Officers and Chairs: Mary Sue Brown, Carolyn Oesterle, Nancy Possinger, Jane Palmer, Maureen Sheehan, Marilyn Mauritz, Patricia Spence, Fran Kravitz\*, Ellen McGowan\*

\* via Zoom

Other Attendees: Ewa Bacon

### CALL TO ORDER:

Co-President Oesterle called the meeting to order at 7:05 pm and welcomed everybody.

### APPROVAL OF MINUTES:

Co-President Oesterle called for approval of the June 8, 2022 Board Meeting minutes.

**Motion**: Co-President Oesterle moved to approve the corrected minutes and Membership Vice President Possinger seconded the motion. The minutes were unanimously approved.

### CO-PRESIDENTS' REMARKS/DISCUSSION:

Co-President Oesterle:

- Reported that they are still searching for a Book Sale Chair for 2022-23.
- Two of the "No Conflict of Interest" statements remain outstanding. Chairs McGowan and Mossman are requested to sign and return theirs soon.
- The Audit Committee met recently and reported that our books are in good order. The Committee consisted of members Phyllis Goodman and Cathy SooHoo and non-member, Chip Goodman.

Co-President Brown reported that progress is being made on monitoring local school and library boards. Co-President Oesterle and Members Bacon, Lindsey and Mauritz are assisting her. She also announced that she was contacted by the Civic Betterment Party to see if she would run for the Glen Ellyn Library Board.

### OFFICER AND COMMITTEE REPORTS:

#### Program Vice President Report:

Acting Program VP Oesterle reminded Board members that our speaker for the September 7 meeting (hybrid format) will be Nafia Khan from HOPE Fair Housing.

It will also be our Showcase Meeting. Each Committee Chair and Interest Group Chair will speak on activities planned for this year. Display tables will be available. Interest Group Chairs will have sign up

sheets available for their display tables. Co-President Brown will provide clipboards and signs. The meeting will be held at the Civic Center.\* Also, this meeting will be the debut performance of the Branch's new projector.

- \* Note: The meeting location was later changed to the G.E. Police Department's Community Meeting Room at 65 S. Park Blvd., Glen Ellyn.

**Treasurer:**

Treasurer Sheehan reported on the Branch's 6/30/2022 Financial Report. The total ending balance was \$4,531.49 over the beginning balance. This resulted from the successful Book Sale and LunaFest fundraisers.

She also reported on the proposed budget for the current fiscal year, July 1, 2022 to June 30, 2023. Highlights from the proposed budget:

- Community Action Projects Fund – Our STEM activities are covered by this fund. The remainder of last year's unused budget will be carried forward to fund this year's activities and any expenses not yet submitted from last year.
- Educational Opportunities Fund – We are budgeting \$10,000 for four Higher Education Incentive Awards (\$2,500 each) and \$3,000 to support national AAUW's activities. Discussion ensued about where to direct our contribution to national. Co-President Oesterle requested Chair McGowan to research our options and make a recommendation no later than the November Board meeting.
- Co-President Oesterle requested that line 84 (President's administrative expenses) be corrected to show \$150 budget for Fiscal Year 2023.
- Other corrections and changes made at the meeting:
  - Line 22 - now has starting Balance equal to the ending Balance as of 6/30/22 on L27
  - L26 - shows (\$170.43) will be moved to Unrestricted
  - L55 & L\*\* - Education Opportunities Fund lined through and will be renamed Branch Gender Equity Fund
  - L67 - now has starting Balance equal to the ending Balance as of 6/30/22 on L72
  - L68 – now shows \$170.43 has been moved from Unrestricted to Special Programs Fund
  - L84 - President is now budgeted for (\$150.00) in FY23
  - L85 - has been deleted (empty line)
  - L93 - is now Program VP Zoom expense and budgeted for (\$150)
- **Motion**: Co-President Oesterle moved that the Board accept the Budget with changes made as described. Co-President Brown seconded the motion. The motion passed with all officers and voting chairs voting in favor.
- The Treasurer will present the Board-approved budget to the Branch at the September 7 meeting.

**Membership Vice President:**

Co-Vice President Possinger shared that the branch has 105 members. This includes three new dual members who live out of state. Last year, we had 116 members which included 13 new members. As of July, 44 members had not yet renewed. The Membership VP, assisted by Members Spence and Lindsey

called those who had not renewed and 32 responded. We have one new member so far this year. A new member orientation event is planned for the last week of September.

#### **Fall Fundraising Walk:**

Chair Spence reported that the Fall Fundraising Walk will be held on Friday, September 23. The event will be held at Herrick Lake due to ongoing construction at Hidden Lake. Chair Spence will be unable to attend. Member Margaret McGrath will take her place.

#### **AAUW Online:**

Chair Palmer reported that the transition from the printed Directory booklet to an online directory will be completed by the time the Twigs is published at the end of August.

#### **Special Project: Policy Handbook Update**

Chair Palmer reported that in the most recent draft, new changes were made in Part I (about AAUW and the Branch). Also, our mission statement was added as the first paragraph of Part I. Officers and Chairs are requested to read through the Part I changes and to check their job descriptions one more time. Further feedback is requested by 8/24.

#### **Book Sale**

Chairs Gagner and Gullickson were unable to attend the meeting but submitted a written report on the Book Sale results. Highlights include:

- Sales from Floor: \$8,294; Donations: \$1,090; Expenses: \$1,954. Result, Net Proceeds: \$7,430 (Exceeded budgeted profits by \$3,766.)
- Attendees: Day One, 207; Day Two, 124; Day Three, 66. Total Attendees = 397
- Gross Sales: Day One, \$4,842; Day Two, \$1,856; Day Three, \$1,617. Total = \$8,315 (13 coupons were used)
- Survey Results from "How did you hear about the sale?" (234 respondees)
  - Returning Customers, 81
  - Yard Signs, 68
  - Electronic Media, 54
  - Newspapers, 24
  - Friends, 29
- Book Sale Wrap-up Meeting was held July 13.

#### **Diversity, Equity and Inclusion**

Chair Mauritz shared the story of Abercrombie and Fitz. When they ignored diverse customers and refused to hire a head-scarf wearing woman as a customer, sales plummeted and they were sued. When they embraced diversity, they brought back customers and expanded their customer base. Chair Mauritz recommended that members watch the short video (link provided in her recent email) about the company's rise, fall and re-rise.

#### **Educational Opportunity Fund**

Co-president Oesterle proposed that the name of the Branch's Educational Opportunity Fund be changed to the Branch Gender Equity Fund.

- The Branch's Educational Opportunity Fund (EOF) was originally modeled after national's fund of the same name.

- National AAUW no longer has a fund called EOF, and, like national AAUW, we are now funding gender equity projects beyond scholarships, fellowships and grants.

**Motion:** After discussion, Secretary Palmer moved that the Branch rename the EOF as the **Branch Gender Equity Fund**. Chair Spence seconded. The motion passed unanimously. Chair McGowan will communicate the change to the membership in the September Twigs.

#### **Cultural Arts**

Chair Desmarais was not in attendance but Co-President Oesterle reported that two events are planned for September. Further details will be in Twigs.

- September 16\* – Mary Mossman will discuss her beekeeping hobby.
- September 29 – Members are invited to attend the Buffalo Theatre Ensemble’s presentation of Clybourne Park. Peggy Connolly will host a gathering at her home prior to the performance. Members purchase their own tickets.

\* September 16 was announced at the meeting but the correct date is September 21.

#### **NEW BUSINESS**

Member Bacon discussed her upcoming project to gather resources on Aging.

#### **CLOSING REMARKS**

Co-President Oesterle announced that the Board will next meet on September 14, 2022, 7 PM, at her home, 645 Lake Road, Glen Ellyn.

#### **ADJOURNMENT**

**Motion:** At 9:45 pm, Membership VP Possinger moved to adjourn the meeting. Treasurer Sheehan seconded the motion. Motion passed unanimously.